



# CHAPPEL ACCOUNTING PTY LTD

## PUBLIC ACCOUNTANT & TAX AGENT

ABN: 78 600 469 369 ACN: 600 469 369

Director: *Mary Anne Chappel FIPA*

Mail: PO Box 4223,  
Kirwan Qld 4817

Phone: 07 4789 4770

Fax: 07 4774 3858

Office: Unit 2, 547 Woolcock Street  
Mount Louisa Qld 4814

Email: [info@chappelaccounting.com.au](mailto:info@chappelaccounting.com.au)

### **Business Clients – End of Financial Year Information Required**

It is time to lodge your 2021 End of Year Returns. Below is a list of some of the information we may require to complete your End of Year work:

- Stocktake – if required (If you are new to business particularly).
- Cattle Numbers – if required
- Copies of your bank statements to 30 June 2021 **for compliance purposes**
- Copies of all loan statements and term deposits from 1 July 2020 to 30 June 2021
- Income Statements for any other wages received
- Interest Income from Banks and Building Societies
- Dividend statements for dividends received or reinvested
- Annual Tax Statements from Managed Funds
- Rental Property information
- Capital Gains information
- Health insurance and rebate entitlement statement
- Did you purchase any new investments? EG: Shares / rental properties – documents required

Please contact us if you require any further assistance with any of the above points. Your assistance in providing this information in a timely manner will ensure we're able to meet your ATO deadlines.

Please post, email or fax through this information so we can progress your end of year work. As this time of year is very busy for us please be aware that your jobs will queue and will be processed in the order of receiving them in this office.

**For Tax Refunds – Please ensure you have your Bank Account Details including BSB and Account Number**